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FREEDOM OF INFORMATION REQUEST

DOCUMENTS
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DATE OF REQUEST _____ CASE# _____

CITY EMPLOYEE WHO RECEIVED REQUEST _____

COMMERCIAL _____ NON-COMMERCIAL _____

NAME _____ ADDRESS _____

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CELL _____

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RESPONSE TO REQUEST

DATE REQUESTED DOCUMENTS PROVIDED TO FOIA OFFICER _____

DATE FOIA OFFICER RELEASED DOCUMENTS TO REQUESTOR _____

REASON FOIA OFFICER DID NOT RELEASE DOCUMENTS

DATE DENIED _____

Revised 01/2010