



**Office of Jim Grafton**  
**City Administrator ▪ Public Works Director**

Date: 12-13-17

Re: Public Works Meeting

Attendance: Larry York, Rick Lohse, Ian Pavelonis, Tony Trulson, Bob Rockwell, Kathy Hall, Jim Nelson, Jim Grafton

Location: City Hall 121 11<sup>th</sup> Street

Chairman York called the meeting to order at 5:00pm and noted a quorum was present for two agenda items.

The first request is a request from Public Works to purchase a 4 seat gas powered gator. It is a John Deere XUV825iS4 used display model 2016 year. The unit has 4.9 hours and has suggested list price of \$23,400. Since it's considered used and using state pricing the unit would cost \$16,500. A new unit would cost \$19,469. As for funding; Jim suggested that \$8,250 come from the various TIF districts, \$5500 from the sale of the electric gator and the balance (\$2750) from Major Equipment Reserve (about \$93,500). The gator will be used in all departments and be set up to hold weed eaters and leaf blowers and has ability to be set up with a plow. Committee was agreeable and the item would be placed on the December 19<sup>th</sup> COW agenda.

The next item was a request from the water department to purchase a 2007 Ford van with 72,000 miles. The unit is set up with tool boxes and shelving in the back end. Our staff has looked over the van and it is mechanically sound...it is being sold by All Action. It would be used for meter repairs, main breaks and to respond to appointments. Jim said that he prefers a vehicle that can secure and protect tools from the weather...the pick-up trucks do not have this ability. Alderman Pavelonis agreed the use of a van is a good idea. Jim said the funding would come from the water sewer Major Equipment fund. Jim said he has \$19,000 available in his budget and the van is \$9,000. Alderman Trulson asked if any other vehicles would be sold off however he has no immediate plans to sell off any other vehicles. Committee was agreeable and the item would be placed on the December 19<sup>th</sup> COW agenda.

There were no other agenda items and the meeting was adjourned at 5:10pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton".