

Minutes of Silvis Public Library Board

Meets at: Silvis Public Library, 806 1<sup>st</sup> Avenue, Silvis, IL 61282

January 8, 2018 at 6 PM

Meeting called to order at 6:04 p.m. Present were Diane Madden, Marigrace Alonso, Deb Berglund, Whitney Parrillo, Crystal McCaw, Joy Cummings and Beth Tepen.

Minutes of prior meeting were approved. Motion by Diane Madden seconded by Crystal McCaw, and motion passed.

Budgeted bills of \$6752.19 were approved. Motion by Marigrace Alonso, seconded by Diane Madden. Motion carried.

Director's monthly report: Nancy was on vacation, and Whitney Parrillo attended. She briefed us on circulation statistics. Beth Tepen stated that the Public Library Per Capita application had been submitted in December per Nancy's email. Sharon Kelley has resigned from the board, so Nancy is asking for suggestions on new members. Diane Madden said she will make a recommendation. Joy Cummings has also resigned due to relocation and we discussed a new board president. Diane Madden indicated interest, she accepted the nomination for president.

A discussion ensued about the budgeting process with Deb Berglund and Diane Madden, facilitated by Nancy Ashbrook. Crystal McCaw made a motion to accept the budget as presented, and Marigrace Alonso seconded. Motion carried.

Closed session minutes from Silvis Library Board meetings were discussed. Joy Cummings recommended non-disclosure, and Marigrace Alonso supported the position.

The personnel policy will be reviewed in February. Deb Berglund discussed a concern from a Friends member about the disposition of a donated portrait. The request will be discussed with Nancy Ashbrook upon her return.

There was no Friends Monthly Report due to not meeting in December.

Unfinished Business:

Review- Gift Ban Policy

Review- Serving Our Public 3.0

Review- Strategic Plan

Review- Personnel Policy

Liz will update and reformat the Trustee Handbook.

New Business:

Library Use Policy

Rock River Library Contract

Library Wishes

Items to be placed on next month's agenda

Adjourned at 6:40 p.m.

Respectfully submitted by Beth Tepen 1/11/2018

Next Meeting will be Monday, Feb. 12, 2018 at 6:00 p.m.