



**Office of Jim Grafton
City Administrator ▪ Public Works Director**

Date: 1-9-18

Re: Park, Building and Grounds Meeting

Attendance: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Dave Leibovitz, Jim Grafton

Location: City Hall 121 11th Street

Chairman Trulson called the meeting to order at 4:00pm and noted a quorum was present for two agenda items.

The first topic of discussion was what to do with Hibb's Park ball diamond. Chairman Trulson would like to put on the agenda the plan to push the diamond back towards the pitcher's mound about 45'. The current fence line on the baseline would be reduced from 180' to 120' approximately. The costs associated with the move would be about \$18,183 (not including staff labor). Covers cost of fence replacement, install a parking lot (with gravel) and to restore the ball diamond surface. The parking area would include the alley and 17th Street side (north and east sides). The playground area would not be affected. Alderman York asked about what is the plan for funding the project. Half the cost would be TIF eligible (\$9,092) and the balance split with P&R and B&G (\$4,546 each). The matter may be referred to the finance committee. Alderman York and others agree this is a safety issue and (the work) needs to be done. The item would be placed on the January 16th COW agenda for consideration.

The last agenda item was discussion on a sign for the fire station located at 2010 Tenth Street. Chairman Trulson presented a proposal for an informational sign. The sign would be 32"x70" LED provided by River City Sign. The sign would be wrapped in a brick complementary to the brick on the existing station. Chairman Trulson considered mounting the sign on the building but felt it was too far from the street and visibility would be restricted. The cost for the brick wrapped sign would be \$19,970 plus electric (estimate \$2,500) and to install footings. Alderman York said the estimate proposed at a council meeting was a 'cost not to exceed \$20,000' and these costs presented will exceed \$20,000; closer to \$25,000. For another \$600 it could be run wireless but it could be subject to hacking. The Woman's Fire Auxiliary is willing to contribute \$6,500 so the net cost would be around \$17,000. Chief said he needs a light for the flag and would like an outlet added to the structure when built. The sign (two-sided) would be located between the flagpole (about 10') and 10th Street. The second option would be a sign without stone wrap and that cost would be \$14,430 plus electric and footings. It was also suggested to wrap the posts in stone and get another price. A small planting feature could be located under the sign for option #2. Committee would like to nail down the actual design and cost before taking to council. There were no other agenda items and the meeting was adjourned at 4:28pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton".

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