



Office of Jim Grafton
City Administrator ▪ Public Works Director

Date: 1-19-18

Re: Personnel and Insurance Meeting

Attendance: Mayor Carter, Bob Rockwell, Larry York, Jim Nelson, Jason Flugel, Jim Grafton

Location: City Hall 121 11th Street

Chairman Rockwell called the meeting top order at 2:00pm and noted a quorum was present for one agenda item.

The purpose of the meeting was discussion on the possible use of educational funds. There are three classes of continuing education related to the fire department; Alderman York would like to increase the amount of reimbursement (from \$500 per class) however this is set by ordinance. The classes are related to Arson Investigation. The three classes would be eligible for reimbursement in the amount of \$1,500. Clerk Nelson asked if the (fire department) training budget would be eliminated...should the class be paid for by the Fire Department training. The Chief noted that he has firefighters that need to go through the basic training...Mayor said the educational incentive would not apply for the basic training. FF1 no cost, FF2 not sure of the cost according to the chief. The class cost is \$1750 and the brotherhood is paying for the food and lodging. The educational incentive of \$1500 would be paid toward the class. There was some further discussion on budgeting however this was not on the agenda. Committee was in agreement to pay \$1,500.

The item would be placed on the February 6th 2018 COW agenda. There were no other agenda items and the meeting was adjourned at 2:12pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton".