



**Office of Jim Grafton
City Administrator ▪ Public Works Director**

Date: 1-22-18

Re: Public Works Meeting

Attendance: Larry York, Bob Rockwell, Rick Lohse, Caryn Unsicker, Ian Pavelonis, Kathy Hall

Location: City Hall 121 11th Street

Chairman York called the meeting to order at 5:45pm and noted a quorum was present. There are two agenda items for consideration.

The first item was a request to purchase a locator for the street department. The equipment is able to locate buried wires and pipes and give approximate depths of those utilities. The component selected is used by other professionals in the field (JULIE locate personnel and boring specialists). The list price was \$4,385 and Vermeer was able to give a state price of \$4,085. Jim said that he is using the unit as a demo to see how well it works and for the ease of operation. Jim said that he is under budget in the Street Department about \$24,736 and he would pay for it from the major equipment line item (\$15,667 is available). Committee was in agreement with the purchase and the item would be placed on the February 6th COW agenda.

The second item was a request to make repairs to well number 12. Jim explained that well 12 was installed about 7 years ago and is located at Sisters Park. The well production has decreased from 160 to 90 gpm. Peerless Well Company has been servicing our water system for many years so they were contacted and spent a day evaluating all of our wells. There is a procedure known as acidizing that will likely increase production and Jim gave an explanation as to how it works. It is a two week process where the well will be out of service but this is a non-peak time so it is an ideal time to make the repairs. Jim said that funding would come from several accounts in the water department; Wells R&M, EM water use, other facilities R&M to come up with the cost of \$27,575. Jim noted that there would be no chance of the treatment affecting the current water supply. Committee was in agreement with the expenditure and will place the item on the February 6th, 2018 COW agenda.

There were no other agenda items and the meeting was adjourned at 5:53pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton". The signature is written in a cursive, flowing style.