



**Office of Jim Grafton**  
**City Administrator ▪ Public Works Director**

Date: 2-20-18

Re: Finance Meeting

Attendance: Rick Lohse, Bob Rockwell, Kathy Hall, Larry York, Jim Grafton

Location: City Hall 121 11<sup>th</sup> Street

Chairman Lohse called the meeting to order at 5:00pm and noted a quorum was present for one agenda item.

The purpose of the meeting was discussion on replacement of the HVAC system at City Hall located at 121 11<sup>th</sup> Street. Chairman Lohse explained that the system in use today is not efficient and creates problems with the change in seasons. Two estimates have been submitted and Jim said he is waiting on another from Crawford Mechanical. He suggested committee table the discussion until more information is available.

No committee action was taken and the meeting was adjourned at 6:10.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton".