



Office of Jim Grafton
City Administrator ▪ Public Works Director

Date: 4-16-18

Re: Public Service Meeting

Attendance: Caryn Unsicker, Bob Rockwell, Rick Lohse, Kathy Hall, Ian Pavelonis, Larry York,
Tony Trulson, Jim Grafton, Jim Nelson, Tom Lupinski

Location: City Hall 121 11th Street

Chairwoman Unsicker called the meeting to order at 4:45pm and noted a quorum was present for one agenda item.

The agenda item was discussion on the purchase of computers for the Clerk's office. Current computers are 6 years old and have a five year warranty. Clerk Nelson noted that he pays \$1042 per month for IT maintenance. The 60 month lease would be (7 computers monitors and server) about \$5,000 more per year. The lease would be a fixed cost for the next 5 years. The advantage is strictly financial...although more cost with a lease we would not have to come up with \$25k for the purchase. Committee was in agreement to move forward with the lease program and the item would be placed on the April 17th COW agenda.

There were no other agenda items and the meeting was adjourned at 4:52pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton". The signature is fluid and cursive, written over a light blue horizontal line.