

Meeting location: Silvis Public Library
806 1st Ave, Silvis, IL 61282

Date of Meeting: May 14, 2018

The meeting began at 6:02 pm.

Present: Diane Madden, Marigrace Alonso, Teresa Cervantes, Crystal McCaw, Vikki Soliz, Joyce Sensabaugh, Deb Berglund

Staff: Nancy Ashbrook

Absent: Beth Tepen, Dee Nelson

Public Comment: None

Minutes – Motion: Joyce Sensabaugh Second: Teresa Cervantes
They were unanimously approved.

\$4,653.30 in bills presented.
Motion: Deb Berglund Second: Marigrace Alonso
They were unanimously approved.

The Director gave her monthly report. The circulation statistics were presented. Nancy announced that she will be transitioning from weekly time at “Lighthouse of Silvis” nursing home to drop off/pick up of books. Interest has decreased recently in this service. Each board member received an updated contact list. The board read through Representative Haplin’s letter to board members that congratulated us on the Per Capita Award.

Friends are now 501c3 status! All Amazon Smiles ordering of materials by the library will now benefit Friends. The present board members signed a card congratulating Friends on their 501c3 status.

Unfinished Business:

The Board held an election of Officers for the 2018/2019 fiscal year.
President: Diane Madden Vice President: Beth Tepen Secretary: Marigrace Alonso
Motion: Deb Berglund Second: Teresa Cervantes
The President, Vice President, and Secretary were unanimously elected.

The Teen Advisory Board lock-in has been scheduled for July 27, 2018. 2-3 adults will be present, along with 8-9 teenagers. Teens will have to submit a signed permission slip to participate (permission slip was presented to the board).

Motion to approve lock-in: Deb Berglund Second: Teresa Cervantes

The Board updated the Personnel Policy to be consistent for staff vacations.
Motion to approve as amended: Crystal McCaw Second: Teresa Cervantes

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The Board reviewed the library Internet Policy. 13 year olds will now need to have an older adult present (older sibling, babysitter, etc.), not just a parent or guardian.

Motion: Crystal McCaw Second: Teresa Cervantes

With the change in Silvis Public Library hours (for summer), the Board approved library board meetings to accommodate summer Library hours. We will be posting publicly and doing public email blasts to alert the public.

The Board reapproved a mistake in Diana Slininger's wage rate as amended.

Motion: Deb Berglund Second: Marigrace Alonso

New Business

Review - Nonresident Fees (need to put in curriculum policy)

Review - Closed Session Minutes

Policy Review - Camera Surveillance & Security

New Library Service - Hot Spots

The items on June's meeting in unfinished business will be: a review of nonresident fees (need to be put in Circulation Policy), review - closed session minutes, policy review - camera surveillance & security, and hot spots (new library service).

The items on June's meeting in new business will be: Trustee Teppen Report - Trustee Workshop, IPLAR, and Policy Review - Collection Acquisition & Development.

The meeting adjourned at 6:39 pm.

Minutes submitted by Marigrace Alonso.