



**Office of Jim Grafton**  
**City Administrator ▪ Public Works Director**

Date: 7-2-18

Re: Joint Public Safety, Ordinance and Negotiations Meeting

Attendance: Mayor Carter, Tony Trulson, Larry York, Kathy Hall, Rick Lohse, Bob Rockwell,  
Chief VanKlaveren, Chief Winters, Jim Grafton

Location: City Hall 121 11<sup>th</sup> Street

Chair of Public Safety Tony Trulson called the meeting to order at 6:00pm and noted a quorum was present for two agenda items. However there was not a quorum for Public Safety.

The first agenda item was discussion on the Chief and Deputy Chief positions. Chief VanKlaveren explained that as the city grows so should the police department. The Chief explained that he prepared a job description for the Police Chief and for the Deputy Chief positions. The duties of the chief would fall on DC in the Chiefs absence. The JD and ordinance was prepared by the city attorney. The ordinance could be read three times or the rules could be suspended. Alderman York thought we could suspend the rules however all are in agreement with the need for the position. Committee agreed to suspend the rules to consider the ordinance. The Chief noted that he has \$10k in the budget and it will be less than that. Alderwoman Hall questioned if the Code of Ordinances includes

The next item was discussion on the purchase of ten vests for the police officers. The actual cost for ten vests was \$7641 and he had budgeted \$8,300. Vests last 5 years and per contract the city buys new vests yearly. The Chief noted that he applied for a grant to offset the cost. Alderman York asked why we are asking if it's already in the budget. Clerk Nelson noted that it is for the record that it be taken to committee. Committee was in agreement with the vest purchase of \$7,641 and the item would be placed on the July 2<sup>nd</sup> COW agenda.

There were no other agenda items and the meeting was adjourned at 6:11pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton". The signature is written in a cursive, flowing style.