



Office of the City Clerk
Jim Nelson, CMC

Date: 8-6-18

Re: Public Safety, Finance, Personnel Meeting

Attendance: Mayor Carter, City Clerk Jim Nelson, Larry York, Tony Trulson, Kathy Hall, Caryn Unsicker, Bob Rockwell, Rick Lohse, Chief VanKlaveren

Location: City Hall 121 11th Street

The joint meeting of Finance, Public Safety and Personnel committee meeting was called to order at 6:00pm by Alderman Tony Trulson and it was noted a quorum was present for three agenda items.

Alderman Trulson first item discussed was the selection of the Deputy Chief for the police department. Chief VanKlaveren explained that ordinance authorized him to make the selection of the Deputy Chief. *He had three sergeants that were considered for the position.* The Deputy Chief responsibilities would mirror those of the Chief in his absence; otherwise the DC would assist the chief with a variety of duties. Chief VanKlaveren said that Sergeant Copeland is his recommendation for the Deputy Chief and the appointment would take effect on August 25th, 2018. He said that he has \$10,000 budgeted for the DC position (to be added to base). The wage proposed would be an 8% increase to Copeland's base and he would move from \$73,258 to \$79,123 (well within the budget). Clerk Nelson noted that we would need to amend the W&B Ordinance to include the new position. Committee was in agreement with the appointment and the item would be placed on the August 7th COW agenda for consideration.

The Deputy Chief's car was the next agenda item discussed. The Chief said he has \$23,000 budgeted for a new vehicle. He noted he had understood the financing plan would be to fund 43% from various TIF accounts and the balance would be pulled from Major Equipment Reserve (beginning balance for this year was \$144,685). The Chief said he was looking at a Ford Fusion and would likely rotate the car through his fleet. He referred to the handouts that were part of the budget to clarify the financing plan for new equipment. Chairman Lohse and his committee was in agreement with the purchase and the item would be placed on the August 7th COW agenda for consideration.

Alderman Rick Lohse last agenda item was discussion on a donation to the Moonlight Parade. The request for four thousand dollars came in from Main Street committee. Funds are budgeted and will come from Tourism fund for the donation to the Moonlight Parade. Committee was in agreement to move forward with the recommendation and the item would be placed on the August 7th COW agenda for consideration.

There were no other agenda items and the meeting was adjourned at

Respectfully submitted,

A handwritten signature in black ink that reads "Jim Nelson". The signature is written in a cursive style with a large, looping initial "J".

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