



Date: 8-7-18

Re: Park, Building, and Grounds Meeting

Attendance: Mayor Carter, Tony Trulson, Kathy Hall, Caryn Unsicker, Josh Dyer, Bob Rockwell, Rick Lohse, Jim Nelson, Chief VanKlaveren, Chief John Winters

Location: City Hall 121 11th Street

Chairman Joshua Dyer called the meeting to order at 5:45 pm and noted a quorum was present for three agenda items.

The first agenda item was discussion on the plan to lease out the former Stone house. The home is located at 1520 Colona Road and was part of the sale of property that will be used for the extension of Phipp's Prairie Park. Clerk Nelson said that arrangements have been made to lease the house to the park lead man Dave Hays, subject to approval by Council. Mr. Hays would be responsible to property taxes on the house and all costs associated with the upkeep of the house. Alderman Tony Trulson recommended that we only issue a one year lease at a time, Alderman Trulson explained that way if either the City or Hays wants out of the agreement they can get out of lease. Alderwoman Caryn Unsicker then said it should be a 5 year lease with a 60 day opt out clause. The house does need a new roof and it was proposed to put on a roof to make the home secure. Clerk Nelson explained that leasing the house would delay the demolition and provide additional security to the park area. He said the attorney would prepare a lease for council consideration.

The next agenda item was discussion on the HVAC maintenance agreement for the police station. Chief VanKlaveren collected proposals from several vendors and Crawford Company had the experience and lowest cost (see attached bids). Committee was in agreement to move forward with the proposal to have Crawford Company service the HVAC units at the police station. The item would be placed on the August 7th COW agenda for consideration.

The last agenda was discussion on a special event at Rail House. They plan to have outdoor music at the Moonlight Parade Celebration from 5:00pm until 11:00pm. Committee agreed to allow.

There were no other agenda items and the meeting was adjourned at 6:08pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Nelson".

Jim Nelson, CMC
City Clerk

City of Silvis · 121 11th Street · Silvis, Illinois 61282
Phone: (309) 792-9181 · www.silvisil.org · Fax: (309) 792-9726
Jim Nelson, CMC · City Clerk · jnelson@silvisil.org



Preventative Service Agreement

Company:

Crawford Company
1306 Mill Street
Rock Island, IL 61201
P: (309)-788-4573
F: (309)-788-4691

Proposal Date: 6/5/2018
Proposal Number: P01608

Bill To:

Silvis Police Department
600 Illni Drive
Silvis, IL 61282
Attn: Mark VanKlaveren

Agreement Location:

Silvis Police Department
600 Illni Drive
Silvis, IL 61282
Attn: Mark VanKlaveren

Crawford Company will provide the services described in the maintenance program indicated below.

Service Program: PM

Schedules: *Equipment Schedule *Air Filter Service

Agreement coverage will commence on 07/01/2018.

The Agreement price is \$3,476 per year, payable in advanced installments of \$869 per Quarter beginning on the effective date of 07/01/2018 through 06/30/2019. *The Agreement price excludes applicable labor and material sales tax.*

Crawford Company is also pleased to offer a discounted labor rate of \$95.00 per hour for regular time. Any additional parts and materials required for services outside this Agreement will have a 15% discount.

This Agreement is the property of Crawford Company and is provided for Customer's use only. Crawford Company guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This Agreement is for an initial term of 1 year and shall renew for successive one-year terms unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date. Upon execution as provided below, this Agreement, including the following pages attached hereto (collectively, the "Agreement"), shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this Agreement.

Company

Signature Sales Consultant

Name (Print)

Title

Date

Customer

Signature (Authorized Representative)

Name (Print)

Title

Date

PO#



HEATING & AIR CONDITIONING

Name: Silvis Police Station
Addr:
City:

Date: July 30, 2018

WE SUBMIT THE FOLLOWING PROPOSAL:

VIP Maintenance Agreement 2 cleanings per year and 2 filter change and brief checkup visits per year for a total of 4 visits.

Proposal includes:

- **Clean and check complete Daikin system 2 times per year.**
 - Includes washing filters.
 - Checking drain lines.
 - Checking blower wheels.
 - Cleaning outdoor coils with water.

- **Clean RTU unit.**
 - Check and changer filters if needed.
 - Check belts.
 - Check cooling system and clean coils.
 - Check heating system and clean burners.

- **Change all filters listed on the equipment list 4 times per year.**
 - Includes filters.

- Includes lift rental 2 time per year for unit in conference room.

TOTAL MISCELLANEOUS MATERIALS, LABOR & TAXES.....\$9894.00 per year

**Any additional work required by inspector or owner will be done at an additional charge.*

**Patching and painting, if required, will be by others and is not included in the proposal price.*

**Proposal is subject to review after 30 days.*