



**Office of Jim Grafton  
City Administrator ▪ Public Works Director**

Date: 9-10-18

Re: Public Works Meeting

Attendance: Mayor Carter, Larry York, Ian Pavelonis, Kathy Hall, Caryn Unsicker, Rick Lohse, Joshua Dyer, Jim Grafton

Location: City Hall 121 11<sup>th</sup> Street

Chairman York called the meeting to order at 6:02pm and noted a quorum was present for two agenda items.

A summary sheet of Capital Improvement Projects was distributed and reviewed. Included with the summary sheet was a recap of the progress of the 5 year plan and a financial update of the TIF districts. Jim Grafton reviewed the summary sheet and provided a recap of the financial condition of various TIF districts. It was noted that the TIF districts actual increment to be collected was \$157,000 more than budgeted. Jim also noted that the City EAV increased this year 4.92% (\$2,925,064) representing about \$9 Million in market value increase. Jim asked the committee to consider overlay projects as identified in package options; would like to bid out this fall or winter for spring work. Alderman Trulson suggested Oakwood Hill as he thinks it is in need of replacement. Also 8<sup>th</sup> Avenue from 10<sup>th</sup> to 11<sup>th</sup> Street is a priority and then address 10, 12<sup>th</sup> and 13<sup>th</sup> with remaining funds.

The last item for discussion was a request for relief of a water bill. The resident who owns 136 14<sup>th</sup> Street was vacant from May through July (the billing period) however he has a large water bill in the amount of \$1135.26. Staff was able to determine there was a constant leak for several days; it's assumed that a toilet was running resulting in the high water bill. The resident is seeking relief in the amount of \$397.85; the amount of water billed. The resident would be responsible for the remainder of the bill; \$737.41. Committee was in agreement with the request for relief and the item would be placed on the COW agenda for September 18<sup>th</sup>, 2018.

There were no other agenda items and the meeting was adjourned at 6:52pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton". The signature is written in a cursive, flowing style.