



**Office of Jim Grafton**  
**City Administrator ▪ Public Works Director**

Date: 11-13-18

Re: Public Safety/Finance Meeting

Attendance: Mayor Carter, Tony Trulson, Rick Lohse, Bob Rockwell, Caryn Unsicker, Chief VanKlaveren, Kathy Hall, Jim Nelson, Jim Grafton

Location: City Hall 121 11<sup>th</sup> Street

The joint Public Safety and Finance meeting was called to order at 6:05pm and it was noted a quorum was present for two agenda items.

The purpose of the meeting was discussion on the Intergovernmental Agreement with Silvis Schools regarding a School Resource Officer (SRO). Chief VanKlaveren explained that the Silvis school superintendent noted interest in utilizing a school resource officer...had one several years ago however the funding source dried up. The Chief noted that permission was granted to start the testing process to establish a list for police officers. The list has been depleted and therefore a need to test. He would like to hire a police officer who could start the first of the year (January 2019). The Chief said that from within the ranks he would designate a resource Officer who would be assigned to the school (George O Barr and Silvis Junior High). The agreement commits the school to fund the wages of the officer at 60% for a five year period. Strike #3 on page 8 as both parties are agreeable. The SRO would start in August 2019 but may start earlier. Invoicing is based on semesters but some discussion on the timing of the billing. Work assigned to the SRO after normal hours (like a ballgame) would be billed independently if outside a normal workweek...there are a few unique situations that may come up. The Mayor suggested we provide timesheets to the school superintendent. Alderman Lohse clarified that the reimbursement would include the benefits as well as the wages... 'total compensation'. The radio and clothing would not be part of the benefit package. There would be minimal impact on budget and scheduling. A police car would be taken to the school; dress code would be more of an investigator dress code; carry radio and weapons. In the event of an emergency situation, the SRO would break away from the school duties if needed. The Finance committee was in agreement to move forward with the recommendation to enter into the IGA and to hire a police officer (SRO). Alderwoman Hall asked about training and the Chief said that the training would be about 32 hours. The term of the agreement might be adjusted to 'end of school year' as opposed to November 16<sup>th</sup>, 2023 (section II C). There was some discussion on who could fill the position (as SRO) and it was noted the new officer would not be the SRO; they would be from the ranks. Alderman Trulson would like an alderman on the SRO selection committee.

Committee was in agreement to move forward with approval of the intergov Agreement with Silvis School and the item would be placed on the November 20<sup>th</sup> COW agenda for consideration.

The next agenda item was discussion on hiring a police officer. The next step would be to hire a policeman (once the list is established). The certified list would be in place by Christmas, to the academy February 3<sup>rd</sup> and ready to go May 10<sup>th</sup>.

Committee was in agreement to move forward with the hiring of a police officer and the item would be placed on the November 20<sup>th</sup> COW agenda.

There were no other agenda items and the meeting was adjourned at 6:35pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton". The signature is fluid and cursive, with a long horizontal stroke extending to the right.