



Office of Jim Grafton
City Administrator ▪ Public Works Director

Date: 12-3-18

Re: Park, Building and Grounds Meeting

Attendance: Mayor Carter, Larry York, Tony Trulson, Kathy Hall, Caryn Unsicker,
Ian Pavelonis, Jim Nelson, Jim Grafton

Location: City Hall 121 11th Street

Alderman Trulson called the meeting to order at 5:45pm and noted a quorum was present for one agenda item.

The purpose of the meeting was discussion on the replacement of the front door of the City Hall building. Clerk Nelson explained that the front door has been serviced several times and it's to the point where it can no longer be repaired. He proposes to replace the paddle opener with a panic bar style. The door cost is \$769 and the panic bar is \$557; labor \$420.

The total cost for the work would be \$1,746.22 as proposed by GMAC. Committee was in agreement to move forward with the request and the item would be placed on the December 4th COW agenda at a cost not to exceed \$1,800.

There were no other agenda items and the meeting was adjourned at 5:51pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Grafton".