

1 August 2017 Minutes of the Regular and Committee of the Whole Meetings of the Silvis City Council held in Silvis City Hall, Council Chambers, 121 11th Street Silvis at 6:30pm.

1) Pledge of Allegiance:

Mayor Matt Carter called the 1 August 2017 Regular meeting of the Silvis City Council to order at 6:33pm and led the Silvis City Council in the Pledge of Allegiance.

2) Roll Call:

Mayor Matt Carter asked City Clerk Jim Nelson to call the Roll.

Members present: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Member absent: Ian Pavelonis

3) Proclamations: None.

4 Guest Speaker: None

5) Public Comment: None

6) Consent Agenda:

Mayor Matt Carter asked City Clerk Jim Nelson to read the Consent Agenda dated 1 August 2017. Clerk Nelson read the Consent Agenda dated 1 August 2017. Mayor Carter asked if anything needed to be removed from the Consent Agenda dated 1 August 2017.

Mayor Carter asked for a motion to accept the Consent Agenda dated 1 August 2017.

Motion:

Alderman Kathy Hall made a motion to approve the Consent Agenda dated 1 August 2017. Motion was seconded by Alderman Rick Lohse.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

7) Items removed from the Consent Agenda: None

8) Special Non-Consent:

A) Finance

Item 1) Illinois Municipal League Conference

Motion:

Alderman Rick Lohse made a motion to approve allowing up to 4 City Council members at a cost not to exceed \$1,500 per member an opportunity to attend the IML Conference in Chicago on September 21st through September 23rd 2017.

Motion was seconded by Alderman Caryn Unsicker.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

B) Public Works

Item 1) Low Bidder for the 2017 MFT Sealcoat program

Motion:

Alderman Larry York made a motion to award the 2017 MFT sealcoat program to Tri City Blacktop with the low bid of \$32,481.30. Motion was seconded by Alderman Rick Lohse.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

Regular Meeting (continued)

1 August 2017

9) Mayor's Report:

Mayor Matthew Carter reported that he had attended the Mayor/Administrator meeting at Bi-State Regional Commission earlier in the day. The enlightening item that he came away with was a program that Bi-State has with regard to smoke detectors. Mayor Carter also mentioned that there is a Moonlight Parade on Saturday 26 August

10) Attorney's Report: None

11) City Administrator:

Mr. Jim Grafton was unable to attend this evenings meeting, but instead left everyone a report in their agenda packet. The report will be attached to the minutes.

12) City Engineer Report: None

13) City Treasurer Report:

Treasurer Diana Armstrong reported that she had distributed the June Treasurer's report in all the agenda packets. Treasurer Armstrong asked if anyone had any questions. Alderwoman Kathy Hall asked if there was anything unusual this month. Clerk Jim Nelson asked how she balances the Treasurer's report. Treasurer Kahley explained she takes the bank cash report on the last day of the month adds the petty cash amount for the city (Police, City Hall and Library) which is a total of \$1,087 and adds that to the end of month balance on the bank cash report and that should balance with this month cash balance total.

14) City Clerk's Report: None

15) Call for adjournment from the Regular Meeting of the Silvis City Council.

Mayor Matt Carter said if there was no more business to be brought before the 1 August 2017 Regular Meeting of the Silvis City Council he would entertain a motion to adjourn.

Motion:

Alderwoman Kathy Hall made a motion to adjourn from the 1 August 2017 Regular Meeting of the Silvis City Council. Motion was seconded by Alderman Tony Trulson.

Vote:

Motion carried via voice vote.

The Regular Meeting of the Silvis City Council adjourned at 6:45pm.

Committee of the Whole

1 August 2017

16) Call Committee of the Whole to Order & Roll Call

Mayor Matt Carter called the 1 August 2017 Silvis City Council Committee of the Whole Meeting to order at 6:45pm and asked City Clerk Jim Nelson to call the Roll.

Roll Call

Members present: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Members absent: Ian Pavelonis

18) Agenda items for discussion:

A) Parks, Building & Grounds

Item 1) Outdoor Music Policy

Discussion:

Alderman Tony Trulson stated he does not want an outdoor music policy. Alderman Trulson then discussed the Commercial Outdoor Music Policy and noted this had been discussed at several committee meetings and Police Chief VanKlaveren has been involved in writing this

Committee of the Whole

1 August 2017

18) Agenda items for discussion:

A) Parks, Building & Grounds

Item 1) Outdoor Music Policy

Discussion: (continued)

policy. There were a couple of minor items that we have changed. Clerk Nelson noted that all of the changes have been updated and are in the agenda packet for this evenings meeting. Police Chief Mark VanKlaveren asked the Attorney to look over the “hold harmless statement” (item 5-page 3). Attorney Graham Lee read the statement commented that it was pretty basic but would work.

Motion:

Alderman Tony Trulson made a motion to place the Commercial Outdoor Music Policy on the 15 August 2017 agenda for approval. Motion was seconded by Alderwoman Caryn Unsicker.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

Item 2) Gauley Field

Discussion:

Alderman Tony Trulson discussed blacktopping the track at Gauley Field at a cost of \$13,185. Alderman Trulson noted that the cinders that are on the track are not an option anymore. Alderman Trulson said we are looking and continuing to try to keep the track available for everyone to use. Alderman Trulson noted that the total cost to blacktop the track was \$26,370 and that cost would be split with Playground and Recreation. Alderman Trulson noted there was also a discussion by the committee to rubberize the track and that would cost an additional \$26,000. Alderman Trulson noted that if we did rubberize the track it will cost additionally just as much as the blacktop and the process requires the blacktop base anyhow so the best bet is to just blacktop the track to begin with. Alderman Trulson also noted that the track will be twelve feet wide. Alderwoman Kathy Hall asked if the total cost was going to be \$13,000 or \$26,000. Alderman Trulson answered \$26,000 is the total amount for the blacktop project, half from the City of Silvis and half from Silvis Playground and Rec.

Motion:

Alderman Tony Trulson made a motion to place the blacktopping of the track at Gauley Field at a cost of \$13,185 on the 15 August 2017 agenda for approval.

Motion was seconded by Alderman Larry York.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

B) Economic Development

Item 1) 2017 Television Branding Advertising

Discussion:

Alderwoman Kathy Hall discussed the 2017 Television advertising campaign for shop Silvis. Alderwoman Hall noted that we have previously participated in this program with the prior

Committee of the Whole

1 August 2017

18) Agenda items for discussion:

B) Economic Development

Item 1) 2017 Television Branding Advertising

Discussion: (continued)

administration. WQAD has once again come to the Silvis Business Association. The last advertising campaign was very successful. The City of Silvis will buy two spots and will be on every advertising spot. There are multiple times this will be aired throughout the day. Alderwoman Hall asked is there any discussion on this matter? Alderman Todd Malmstrom asked how long this campaign will run. Alderwoman Hall answered that the campaign will run for 1 year.

Motion:

Alderwoman Kathy Hall made a motion to place the 2017 advertising campaign with WQAD TV 8 at a cost of \$3,198 on the 15 August 2017 agenda for approval.

Motion was seconded by Alderman Rick Lohse.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

C) Public Safety

Item 1) Purchase 4 Protective Vests

Discussion:

Alderman Todd Malmstrom discussed the need to purchase 4 new protective vests for the Silvis Police Department at a cost of \$695 each. Alderman Malmstrom explained that we have two new Police officers that will need new vests. Alderman Malmstrom noted that these vests have an expiration date of 5 years from the purchase date. Chief Mark VanKlaveren noted that we have a 5 year rotation for the vests. We have 3 guys that were hired in 2012 so they are one year off of the rotation from the rest of us. Those vests expire in August of this year. The extra vest is for the new hire to replace Brad VanHoutte.

Motion:

Alderman Todd Malmstrom made a motion to purchase 4 protective vests for the Silvis Police at a cost of \$2,800 on the 15 August 2017 agenda for approval.

Motion was seconded by Alderwoman Kathy Hall.

Vote:

Members voting aye: Tony Trulson, Larry York, Kathy Hall, Caryn Unsicker, Todd Malmstrom, Bob Rockwell, Rick Lohse.

Motion carried 7 ayes 0 nays 1 absent

19) City Staff Reports

A) Fire Department:

Chief David Leibovitz said he would be out of town from Thursday August 2nd until Wednesday August 9th.

B) Inspections: None

C) Police Department:

Police Chief Mark VanKlaveren reminded everyone he did get the second spot in the Police Academy in Bellville. Chief noted he was also preparing for the Moonlight Parade.

Committee of the Whole

1 August 2017

19) City Staff Reports (continued)

D) Public Works Parks: None

20) Comments from the Alderpersons:

Alderman Tony Trulson announced that Parks, Building and Grounds will have two meetings. The First one will be Thursday August 3rd at 6:15pm to discuss applications for Commercial outdoor events. Alderman Trulson also noted a meeting for Parks, Building & Grounds on August 23rd at 4:30pm to discuss Hibbs Park. Alderman Trulson asked who was running Trunk or Treat. Alderwoman Hall answered the Library will be taking care of that this year. Alderwoman Kathy Hall informed Council she will be out of town from August 2nd until August 15th. Alderwoman Caryn Unsicker reminded everyone she called a committee meeting for Thursday 3 August 2017 at 6:30pm to discuss our annual ad in the Quad Cities Convention and Visitors Bureau guide.

21) Closed Session: None

22) Adjournment

Mayor Matt Carter asked for a motion to adjourn from the 1 August 2017 Committee of the Whole meeting of the Silvis City Council.

Motion:

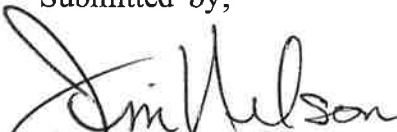
Alderwoman Caryn Unsicker made a motion to adjourn from the 1 August 2017 Silvis City Council Committee of the Whole meeting.

Motion was seconded by Alderman Tony Trulson.

Motion carried via voice vote:

The 1 August 2017 Committee of the Whole meeting of the Silvis City Council adjourned at 7:00pm

Submitted by,


Jim Nelson, CMC
City Clerk

TREASURER'S REPORT
CALENDAR 7/2017, FISCAL 3/2018

FUND#	TITLE	LAST REPORT ON HAND	MTD EXPENSES	MTD REVENUE	BALANCE	LAST REPORT CASH BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	62,919.49	313,442.49	77,176.05	173,346.95-	1,084,884.23	849,194.79
002	GENERAL FUND RESERVE	567.60	.00	.00	567.60	1,008,445.32	1,008,445.32
110	AUDIT FUND	6,170.37	.00	768.52	6,938.89	12,840.44	13,608.96
130	IMRF FUND	83,893.13	25,307.60	11,244.28	69,829.81	92,627.39	78,564.07
150	CIVIL DEFENSE FUND	607.11	26.18	82.08	663.01	1,443.50	1,499.40
160	LIBRARY FUND	17,000.40	18,986.23	7,598.10	5,612.27	404,305.16	392,928.03
170	MOTOR VEHICLE TAX	86,681.08-	1,568.18	.00	88,249.26-	182,861.20	181,293.02
180	TOURISM FUND	4,385.00-	4,000.00	8,300.00	85.00-	4,220.00-	80.00
190	PARKS FUND	450.46	17,094.29	17,499.56	855.73	332.68	950.95
210	PARKS & REC FUND	9,974.18-	32,993.34	3,234.75	39,732.77-	94,437.80	64,679.21
211	MCGEHEE CENTRE FUND	971.32	1,030.04	1,950.00	1,891.28	43,791.83	44,711.79
212	TPC GOLF TAX FUND	3,334.66	8,300.00	5,541.28	575.94	4,431.20	1,672.48
213	GARBAGE FUND	3,227.02-	37,361.32	25,374.21	15,214.13-	66,047.86	54,060.75
214	OPEN CHAIR GOLF FUND	.00	.00	.00	.00	.00	.00
215	STREET & BRIDGE FUND	6,626.51-	26,979.16	28,764.44	4,841.23-	797.75	2,583.03
216	REPLACEMENT TAX FUND	9,375.16-	.00	.00	9,375.16-	43,429.29	43,429.29
217	PUBLIC BENEFIT FUND	21.73	295.03	.00	273.30-	39,269.01	38,973.98
218	VOLUNTEER FD FUND	.00	.00	.00	.00	.00	.00
220	TIF#1 (R.E./SALES TAX)	.00	.00	.00	.00	.00	.00
225	SILVIS DOWNTOWN TIF	18,273.00	27,943.14	2,207.49	7,462.65-	156,258.81	130,523.16
226	TIF#3 (R.EST.TX)	.00	.00	.00	.00	.00	.00
227	TIF - 4	312,022.42	9,105.00	25,136.67	328,054.09	686,353.55	702,385.22
231	TIF#5 (R.ESTATE TAX)	16,780.35	1,246.14	.00	15,534.21	67,059.50	65,813.36
232	SSA/TPC DEERE RUN	198,397.45	3,946.11	69.38	194,520.72	198,493.24	194,616.51
233	TIF#7/STATURE PARK	25,799.00	3,245.50	8.04	22,561.54	111,500.90	108,263.44
234	TIF#8/HYNDY R.E. TAX	55,080.41-	7,513.50	6,932.73	55,661.18-	493,165.02	492,584.25
236	SILV INDUSTRIAL PARK T	3,785.86	.00	2,060.16	5,846.02	4,051.58	6,111.74
238	RAILTECH TIF DISTRICT	36,596.98	4,019.00	11.40	32,589.38	201,793.28	197,785.68
239	SILVIS AVENUE TIF	176.10	878.25	56.56	645.59-	787.59	34.10-
240	SALES TAX FUND	110,076.95	8,366.66	.00	101,710.29	203,460.59	195,093.93
330	CAPITAL IMPROVEMENT FU	65.68	.00	.00	65.68	119,510.44	119,510.44
332	2010B BUILD AMERICAN B	.00	.00	.00	.00	.00	.00
333	FAIRACRES PROJ# 09-242	.00	.00	.00	.00	.00	.00
334	FAIR ACRES ASSESSMENT	605.52	.00	551.50	1,157.02	10,882.27	11,433.77
410	DEBT SERVICE FUND	.00	.00	.00	.00	228.80	228.80
510	WATER FUND	32,552.87	36,411.22	54,539.25	50,769.16	907,627.02	925,874.55
520	SEWER FUND	82,012.32-	80,271.50	107,738.69	54,545.13-	230,087.54	257,674.23
521	EPA SEWER REPL/DEPR RE	.00	.00	.00	.00	2,534.03	2,534.03
522	WS DEPRECIATION	81.65	.00	.00	81.65	141,090.02	141,090.02
560	METER DEPOSIT FUND	4,571.99	4,600.00	1,100.00	1,071.99	76,239.29	72,739.29
720	PAYROLL FUND	489.90	.00	.00	489.90	.07-	.07-
750	FIRE PENSION FUND	9,996.94	500.00	1,622.99	11,119.93	482,407.13	483,530.12
760	POLICE PENSION FUND	124,827.90	48,088.20	30,972.52	107,712.22	5,581,716.75	5,564,601.07
Report Total		813,675.15	723,518.08	420,540.65	510,785.98	12,750,971.94	12,449,034.51



Office of Jim Grafton
City Administrator ▪ Public Works Director

Date: 8-1-17

Re: Administrator's Report

Attached you will find information related to a Housing Rehabilitation Opportunity that our community has to offer. This was a joint application with the Cities of Moline and East Moline that was recently awarded. The Illinois Housing Development Authority (IHDA) is providing this forgivable loan to any residents that fall in the low to moderate income level (see attached for the income levels based on the number of people in the residence).

The basis of the grant award is based on improvements that address health and safety issues. Some examples of eligible projects are siding, windows, roof, mechanicals, water heater replacement, and smoke detectors. The grant is forgivable over five years and the grant amount is typically \$25k to \$40k. Only the property owners may apply and multi-unit homes are not eligible. The applications will be accepted the month of August and five applications will be selected per community. Selected applicants will need to show up for the drawing on September 16th at 9am at the Moline Public Library. At least two applicants from Silvis will be offered the Housing Rehabilitation Opportunity grant once they meet the requirements (number of grants awarded are based on the scope of work needed per residence). We hope to promote this on our website and facebook page. There is no cost to our city.

The second item of information has to do with the 'little box' that was recently installed at our library. Attached is a picture of the 'little box' that will be used as a food pantry. Additional signage is in the works and will be run by a group of individuals. The pantry will be signed 'Patty's Pantry' and 'take what you need; leave something behind' will be mounted on the box. The pantry was built by Don Ague and installed by our Park Staff. Silvis Methodist Church has also mentioned interest as well as the private group.

My apologies if I was unable to attend this evening's council meeting.

Jim

A handwritten signature in black ink, appearing to read "Jim Grafton".



CITY OF
East Moline
ILLINOIS



2017 HOUSING REHAB LOTTERY HOUSING REHABILITATION OPPORTUNITY

The Cities of Moline (lead applicant), East Moline and Silvis were awarded a **Single Family Rehabilitation (SFR)** grant from the Illinois Housing Development Authority (IHDA) and are coordinating a lottery to select households for program participation. The **SFR Program** will assist low-income and very low-income homeowners to repair their homes and remove health and safety hazards by repairing or replacing costly maintenance items.

-Low to moderate income homeowners may complete a lottery entry form at the City hall where their home is located;

Household Size AMI's	Limit	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
	80%	\$37,600	\$43,000	\$48,350	\$53,700	\$58,000	\$62,300	\$66,600	\$70,900

-Owner occupied lottery entries will be accepted August 1, 2017 -- August 31, 2017 during normal business hours. Lottery boxes will be removed on August 31, 2017, at 4:00 P.M.;

-No faxed or emailed lottery entries will be accepted;

-Only one lottery entry per household will be allowed;

-Lottery entries shall be submitted in the city where the home is located;

-Attendance at the lottery drawing is mandatory for all lottery applicants who want to participate in the SFR program. The drawing will be held on Saturday, September 16, 2017, Moline Public Library, 3210 41 Street, Moline, IL 61265, doors open at 8:00 a.m.; drawing at 9:00 a.m.;

-The lottery entry forms are non-transferable;

-A select number of entries will be drawn for each city. Staff will work through those lottery applicants selected to review eligibility for program services. The program has limited funding.

Questions - KJ Whitley, 309.524.2044



**2017 HOUSING REHAB LOTTERY
HOUSING REHABILITATION OPPORTUNITY**

SINGLE FAMILY REHABILITATION (SFR) PROGRAM

The SFR Program will assist low-income and very low-income homeowners to repair their homes and remove health and safety hazards by repairing or replacing costly maintenance items.

-Owner occupied lottery entries will be accepted August 1, 2017 -- August 31, 2017 during normal business hours. Lottery boxes will be removed on August 31, 2017, at 4:00 P.M.;

-No faxed or emailed lottery entries will be accepted;

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-The lottery entry forms are non-transferable.

-A select number of entries will be drawn for each city. Staff will work through those lottery applicants selected to review eligibility for program services. The program has limited funding.

What is the Single Family Rehabilitation Program?

The Single Family Rehabilitation Program was created in 2016 to assist income eligible Illinois homeowners with critical home repairs. The program provides funding to assist the homeowners in bringing their properties to IHDA Property Standards.

Is this a grant or loan to each homeowner?

This is a forgivable loan. The loan is forgiven at a rate of 1/60th per month for five years. Funds not used in compliance with the Rules and Grant Agreement are subject to recapture.

Who is eligible to receive funds?

Household income cannot exceed 80% of area median income for household size.

Can we rehabilitate garages under the program?

Detached garages should not be addressed unless they are close enough to the house to present an immediate health and safety issue. The homeowner is responsible for addressing insurance and code requirements regarding freestanding garages on the property. An exception would be a garage that is close to the home and requires improvements to be accessible for a disabled person.

Can we rehabilitate projects in a floodplain as long as there is flood insurance?

Yes you can, however, FEMA requires that projects with rehabilitation equal or greater than 50% of the market value follow the new construction requirements for the floodplain area, which could possibly involve elevation. The costs can easily be prohibitive.



2017 CITY OF SILVIS HOUSING REHAB LOTTERY ENTRY FORM HOUSING REHABILITATION OPPORTUNITY

SINGLE FAMILY REHABILITATION (SFR) PROGRAM

- The **SFR Program** will assist low-income and very low-income homeowners to repair their homes and remove health and safety hazards by repairing or replacing costly maintenance items.

PLEASE PRINT CLEARLY – PLEASE FILL OUT ENTRY FORM IN ITS ENTIRETY (No emailed or faxed entries will be accepted)

Homeowner's Name: _____
First MI Last

Homeowner's Name: _____
First MI Last

Address: _____

Daytime Phone #: _____ # Of Persons Living In Household: _____ Estimated Household Income: \$ _____

PLEASE NOTE: ONLY ONE LOTTERY ENTRY FORM PER ADDRESS; MUST BE 18 YEARS OF AGE OR OLDER; LOTTERY ENTRY FORM MUST BE SIGNED AND SUBMITTED ON OR BEFORE THURSDAY, AUGUST 31, 2017 @ 4:00 P.M.; AND YOU MUST BE PRESENT AT THE LOTTERY DRAWING TO PARTICIPATE (IN THE PROGRAM), SATURDAY, SEPTEMBER 16, 2017, MOLINE PUBLIC LIBRARY, 3210 41 STREET, MOLINE, IL 61265, DOORS OPEN AT 8:00 A.M., DRAWING AT 9:00 A.M. THIS LOTTERY ENTRY FORM IS NON-TRANSFERABLE.

I/We hereby certify that I/we am/are the owner of the property listed above; I/We hereby certify that I/we currently reside at the address listed above and I/We understand that this form does not act as the application for the SINGLE FAMILY REHABILITATION (SFR) Program. If I/we are selected for participation additional paperwork and submissions will be required per program requirements and guidelines.

I CERTIFY THAT THE STATEMENTS MADE ON THIS FORM ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE DATE SIGNATURE DATE

THE CITY OF SILVIS DOES NOT DISCRIMINATE ANY CLASS OF PROTECTED INDIVIDUALS.

PLEASE FILL OUT THE INFORMATION BELOW. DO NOT DETACH.

Homeowner's Name: _____
First MI Last

Homeowner's Name: _____
First MI Last

Address: _____

Office Use Only: Entered By _____ Lottery Entry # 17SI- _____

SILVIS Public Library

Entrance
↓



